

INSTRUMENT LOCKER HIRE APPLICATION

Secure instrument storage lockers built by the Friends of Music Committee are available for hire in the Music Department.

Terms and Conditions

- A fee of \$10 per term will be charged to your school account for locker hire. The charge will be made once per term until the Music Office is notified that the locker is no longer required and the key is returned. Friends of Music reserves the right to increase fees and charges any time with one term's notice.
- Lockers are allocated on a first-come first-served basis.
- Lockers are only to be used to store musical instruments. They are not to be used to store school bags or books. No food or drinks are allowed in the lockers. Misuse may lead to cancellation of the locker hire.
- Lockers are allocated on an ongoing basis where the student may use the same locker over a number of years.
- Upon termination of locker hire or on leaving the school, keys must be returned to the Music Office to avoid ongoing charges.
- It may be necessary for a student to be reallocated to a different locker. The student will be given sufficient notice and she/he is to come to the Music Office to change over the keys.
- Instruments may not be stored in the lockers over the term breaks or summer holiday period. Lockers must be emptied no later than the last day of school.
- Instruments are stored at the owner's/student's own risk. The Friends of Music and Tintern Grammar will not accept responsibility for loss or damage of instruments stored.
- There will be a charge of \$5 for replacement key, \$100 for damaged locker and \$50 if keys are not returned at the end of hire.
- If you have any questions, please enquire at the Music Office on 9845 7837.

PLEASE RETURN THIS FORM TO THE MUSIC OFFICE

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Student Name _____ **Year level** _____

Instrument(s) to be stored _____

We agree to the terms and conditions stated above and for any charges incurred to be charged to the school account.

Parent Name _____ **Student Signature** _____

Parent Signature _____ **Date** _____

Office use only **Date received:** _____

Student Name: _____

Locker Number: _____

Locker key No: _____

Date key Issued: _____

Entered on database ☐

Date Key Returned: _____

Entered on Database ☐